



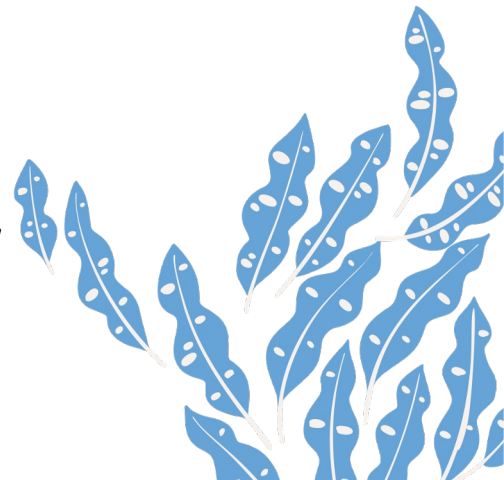
TIPS FOR WRITING YOUR GRANT APPLICATION

Welcome!

We are excited that you are considering applying for a grant from the Ann Bancroft Foundation!

Before Starting Your Application You Will Need...

- A dream/vision that you have for an activity or project or a goal you are striving toward
- A mentor who will support your dream and assist with your application.
 - A mentor can be a family friend, neighbor, teacher, or other trusted adult
 - A mentor cannot be an immediate relative (parent, sibling, aunt/uncle) or someone who works for the activity provider (example, a coach/instructor for a basketball team)
- An activity provider
 - This is the person who has organized the activity (dance studio, sports team)
 - Think of this as the person that you pay to participate in the activity



Example

- Ana loves math and science. She dreams of working in a lab and discovering new medicine when she is older.
- Ana asks her after-school teacher to be her mentor for her application.
- Ana and her parent found a science discovery camp that she wants to go to this summer.



When filling out your application...

- Make sure to fill out each of the prompt questions as best as you can
 - Remember, your audience does not know who you are. Make sure to include details so your audience can follow what you are telling them.
- Check your spelling and grammar
- Check for complete sentences to ensure you finish your thoughts responding to the questions
- Make your responses your own – We want to hear from the grant applicant about their experiences and dreams
 - Including details about yourself is how the readers get to know you as a person
- Each question has a suggested number of sentences. Use those as a guide when filling out your application
- Be specific in what your activity is

Example Question and Response

Q: Tell us about a big, bold dream that you have. How do you think this activity will help you accomplish and achieve your goals and/or dreams?

When I grow up, I want to be a scientist and work in a lab. One day, I hope to make a huge medical discovery, like curing cancer or another illness. By going to this science camp, I will get to meet other scientists and learn what it's like to work in the field, meet new friends, and explore different areas of science. One of my favorite things about science is that you are always learning something new. This camp will help me grow my interest in science and explore what else is out in the scientific field.

Final Tips!

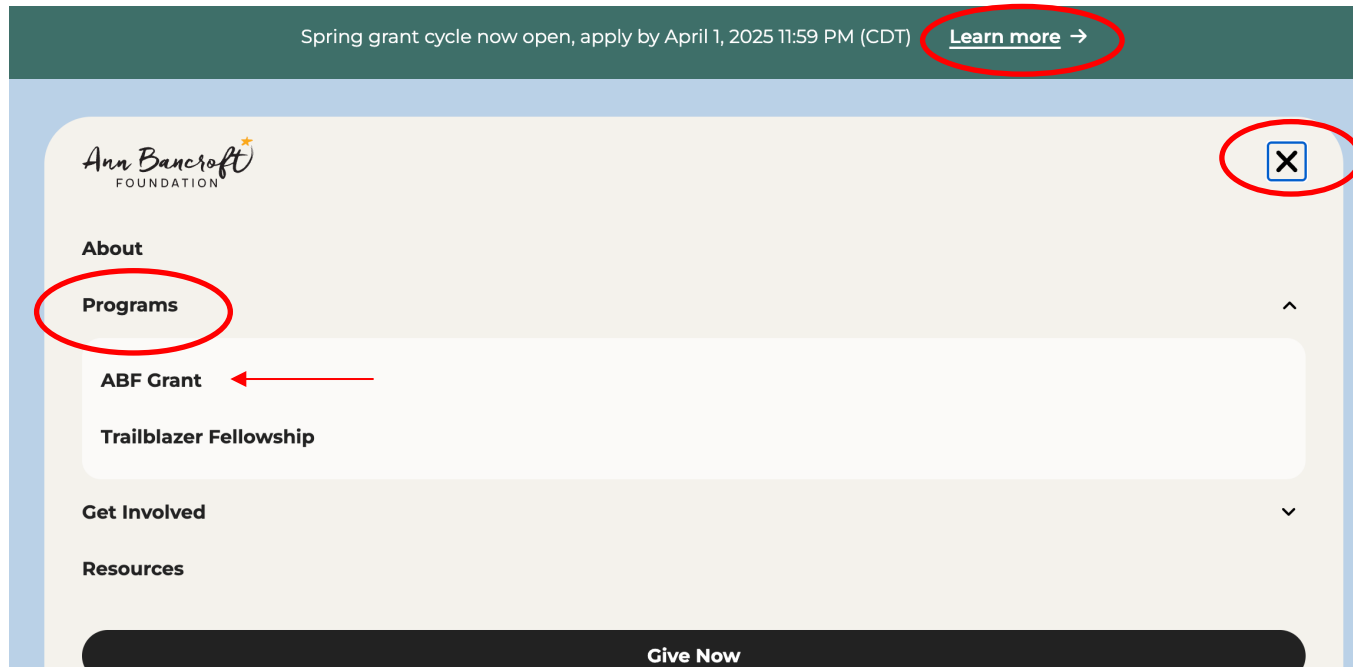
- Consider including extra materials with your application. While not required, pictures or videos of you doing your activity, a writing sample, or anything else relevant to your activity are fun to see and make your application stand out!
- Take your time and don't rush through the application
- Make sure your mentor is fully on board before the deadline so they can complete their part. Their responses matter!
- If the applicant is unable to type on a computer, we ask that a parent help fill out the application by typing answers, but the responses are coming from the applicant.

HOW TO FILL OUT AN ANN BANCROFT FOUNDATION GRANT APPLICATION



How to Find The Application

- Go to our website at <https://www.annbancroftfoundation.org/>
- Select the drop-down in the right corner, then “Programs” and click on “ABF Grant” OR click “Learn More” on the banner.



How to Find The Application

- Read through the page to find out more on applying
- Click “Apply Now” to start your application
- The application can be viewed in multiple languages on the grant portal (WizeHive)
 - Note: If you need an application in another language or can't complete the application online, please email grants@annbancroftfoundation.org or call 612-338-5752.



Step 1: Registering an Account

- Make an account with Foundant Grant Interface or log in [here](#) to start the application
- Use an email you have access to and check regularly. Email is the primary communication method.
 - Note: If you are able, please use a personal email account instead of a school account. Sometimes we are unable to contact school emails

Ann Bancroft[★]
FOUNDATION

Logon

Email Address*

Password*

Log On Create New Account

[Forgot your Password?](#)

Welcome to the Ann Bancroft Foundation's Online Portal.

New Users: Please click on "Create New Account" to complete the registration process and create your login credentials.

Existing Users: Please enter your credentials and log in. If you forgot your password, please use the "Forgot your Password?" link to the left to reset your password.

Not Sure? If you think that you or someone at your organization has already registered in the system, do not create a new account. Please contact our Grant Administrator at grants@annbancroftfoundation.org to receive your username.

Step 1: Registering an Account

- Add the requested information then select “Create Account”
- Please use an email you have access to and check regularly, email is the primary communication method.

Remember how you sign into your account! You will need to sign in the same way every time.

Step 1: Sign in With an Existing Account

- If you already have created an account, select “Log In” then sign in
- Make sure to sign in the same way you registered your account to see your application.
- You can reset your password by selecting “Forgot your password?”



Logon

Email Address*

Password*

[Log On](#) [Create New Account](#)

[Forgot your Password?](#)

Welcome to the Ann Bancroft Foundation's Online Portal.

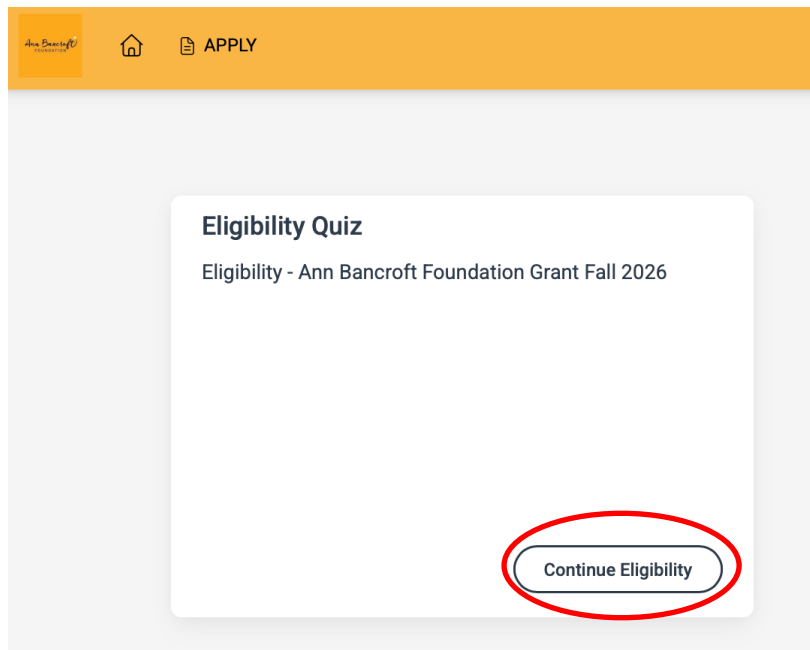
New Users: Please click on "Create New Account" to complete the registration process and create your logon credentials.

Existing Users: Please enter your credentials and log in. If you forgot your password, please use the "Forgot your Password?" link to the left to reset your password.

Not Sure? If you think that you or someone at your organization has already registered in the system, do not create a new account. Please contact our Grant Administrator at grants@annbancroftfoundation.org to receive your username.

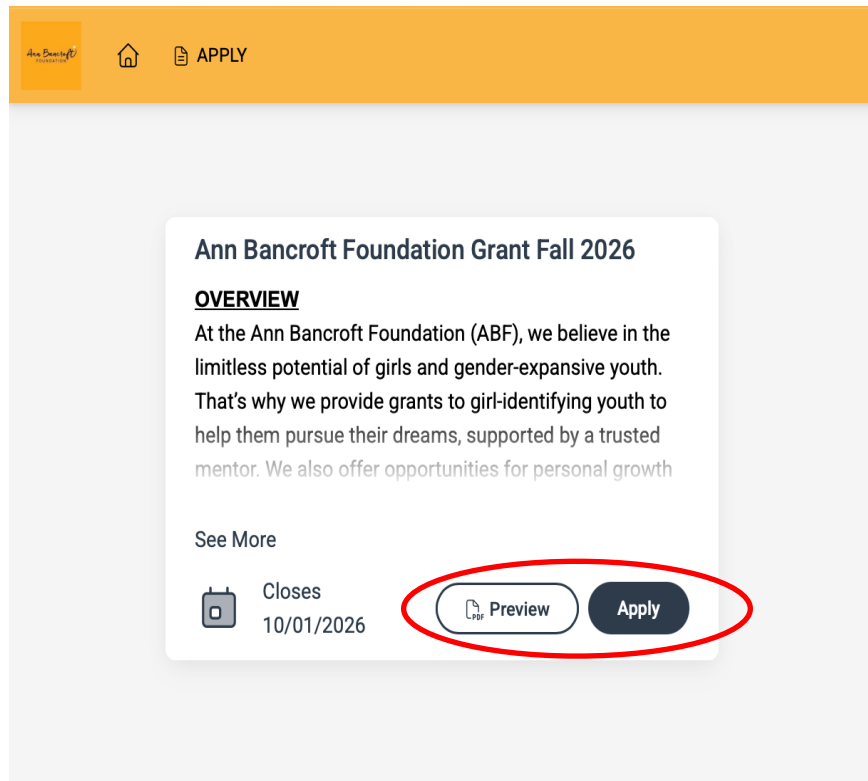
Step 2: Create Your Profile/Complete Your Eligibility

- This is the dashboard to start a grant application
- Select “Continue Eligibility” to create your profile



Step 3: Read Through the Application Instructions

- Select “Apply” to see all the application information.
- Select “Preview” to see the application questions.
- Under “Program Info” you will see everything you need to know about the application.
- Please read through to make sure you are eligible to apply.
- If you have questions, please contact the Ann Bancroft Foundation.



Step 4: Begin your Application!

- Confirm your contact information is correct that appears under “Applicant”. Hit the pencil icon in the corner if you need to make any changes.
- All application questions can be viewed and edited by scrolling down.

Application

Process: Ann Bancroft Foundation Grant Fall 2026

Contact Info

Request

Documents 0

Applicant:



[Contact Email History](#)

Step 4: Begin your Application!

- Now, you will start filling out your application!
- Scroll down to see all the application questions.
- Questions auto-save as you work on your application.
- If the applicant is unable to type or use a computer, we ask a parent to assist by asking the applicant for their responses and typing them

Step 3: Begin your Application!

- Your responses will auto save as you work on your application.
- You can select “Save Application” before closing to ensure everything is saved.

Due by 10/01/2026 11:59 PM CDT.

Abandon Request

Save Application

Submit Application

Step 4: Add your mentor

- Add your mentor to your application!
- Under the “Mentor Information”, add your mentor’s email address, and copy the email template to send an invitation to your mentor.
- Select “Compose Email” to send the request.

▼ Mentor Information

Third Party Email*

1. Enter the email address for the person who will write your letter of recommendation.

2. Click Compose Email.

3. Write an email to your recommender. Please include the name of the award - Ann Bancroft Foundation Grant - and the deadline to submit the recommendation, October 1, 2026. Below is a sample email if you would like to copy, paste, and update with your information.

Subject: Request for Letter of Recommendation for **NAME**

Dear **ADD RECOMMENDER'S NAME,**

I am applying for the Ann Bancroft Foundation Grant and would appreciate your letter of recommendation. You should receive a separate email that will include a link to a form. Please complete the recommendation by October 1, 2026. Thank you for your assistance and support.

Sincerely,
ADD YOUR NAME

4. Click Send.

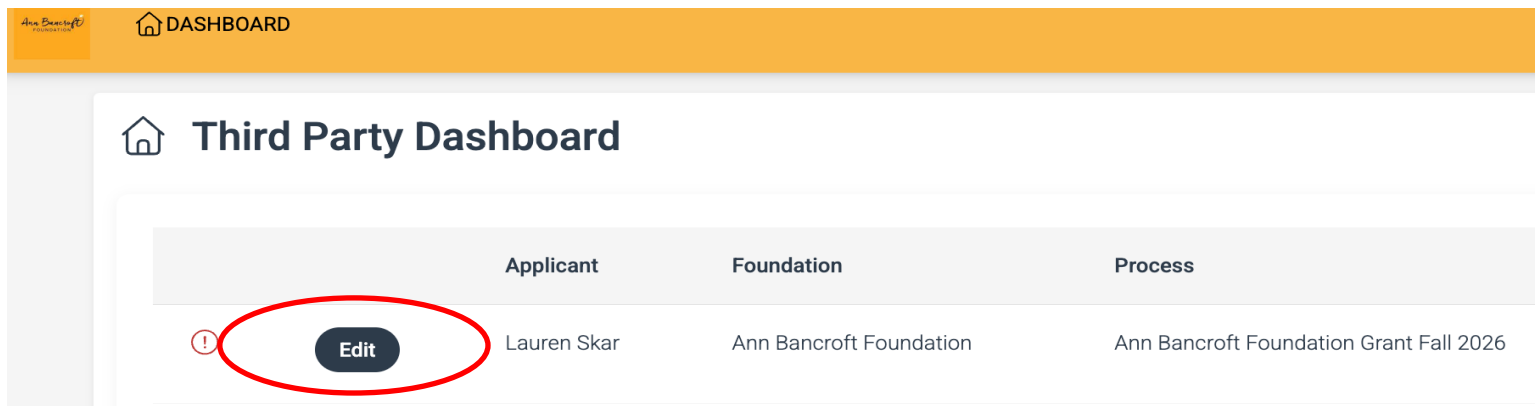
5. In addition to your email, the system will automatically send your recommender a second email that contains their link to log on and complete the form.



Compose Email

Step 5: Mentor Request – FOR MENTORS

- Your mentor will receive an email with a link from the email address administrator@grantinterface.com with the request to complete their questions.
- Select “Edit” to add their responses. Once finished, mentors must select “Submit” for their responses to be added to your application.
- Both the mentor and applicant will receive a confirmation email once the request is complete.



Step 6: Review and Submit your Application

- Review your answers and information; check for spelling & grammar errors and overall completeness.
- Ask your mentor, friends, parents, etc. for feedback on your application.
- Once all tasks are complete, you will select “Submit Application” in the bottom right corner.
- Your application must be fully submitted by the deadline. There are no extensions.

Due by 10/01/2026 11:59 PM CDT.

Abandon Request

Save Application

Submit Application

Confirmation

Your Application has been submitted.

Continue

Thank you for viewing!

Follow us on social media

Instagram: @abfdreamers

Facebook/LinkedIn: Ann Bancroft Foundation

Questions?

Email grants@annbancroftfoundation.org or call
612-338-5752

We are here to help with this process, so please reach out if you have any questions or concerns.